

AUTOMOBILE TOTAL LOSS REPORT

Date_____

NAME OF OWNER			<input type="checkbox"/> INSURED		<input type="checkbox"/> CLAIMANT												
ADDRESS			PHONE NUMBER		POLICY NUMBER												
			CLAIM IDENTIFICATION NUMBER														
WHERE VEHICLE IS LOCATED		ADJUSTOR		MILES <input type="checkbox"/> KMS <input type="checkbox"/>		LICENCE PLATE #/PROV											
MAKE OF CAR	YEAR/MODEL	BODY TYPE	VIN NUMBER (17 Digits)														

EQUIPMENT AND CONDITION PRIOR TO LOSS

EQUIPMENT		CONDITION			
Auto Trans. _____ Radio _____ R.Sp. _____ Rear _____		EXTRA			
Def. _____		CLEAN			
Eng. 8 _____ 6 _____ 4 _____ Stereo _____ Trunk Rel. _____		CLEAN			
Power St. _____ Vinyl Top _____		AVER.			
Power Br. _____ Tinted W/S _____ Tires _____ White _____ Blk. _____		ROUGH			
Power Wind. _____ Floor Mats _____ Wear LF _____ RF _____		Body Condition			
Power Seat _____ Air Cond. _____ LR _____ RR _____		Paint Condition			
Extra Equipment _____		Interior Condition			
		General Condition			
		Convert. Top & Vinyl			
		Mechanical			

COMPARATIVE VEHICLES (WITHOUT TRADE IN)

DEALER		SALES MANAGER		VALUE
1.				
2.				
3.				
4.	NEWSPAPER			

CALCULATION OF ACTUAL CASH VALUE (A.C.V.)

ITEMS	DAMAGED VEHICLE	COMPARATIVE VEHICLE (Indicate No. from above)	RECONDITIONING EXPENSE PLUS	MINUS
PAINT				
TIRES				
CHROME				
SHEET METAL				
GLASS				
TRIM				
MECHANICAL				
BRAKES				
TRANSMISSION				
ACCESSORIES				
CLEANING				
UPHOLSTERY				
OTHER				
OTHER				
APPRAISER'S ESTIMATE \$	RECOMMENDED A.C.V. \$	A.C.V. APPROVED CLAIMS DEPT. \$	Total	
TOWING CHARGE \$	STORAGE TO DATE \$	FUTURE STORGE CHARGE \$ PER DAY	OTHER ARRANGEMENTS RECOMMENDED NO <input type="checkbox"/> YES <input type="checkbox"/>	

GOODS AND SERVICES TAX / HARMONIZED SALES TAX / QUÉBEC SALES TAX: The amount claimed should be net of recoverable GST/ HST/QST.

Is the Insured registered for GST/HST/QST? YES _____ NO _____

If the answer is YES, please state: a) Registration Number _____ b) Percent Recoverable _____

SALVAGE BIDS

COMPANY		INDIVIDUAL	AMOUNT
1			
2			
3			

HOW TO USE THIS FORM

The total loss report form is to be completed in its entirety.

EQUIPMENT & CONDITION PRIOR TO LOSS

Complete the Equipment and Condition sections, using check marks and descriptive comments (if appropriate), about the equipment and accessories on the vehicle.

COMPARATIVE VEHICLES

Comparative Vehicles - For this Report to work effectively it is necessary to locate an actual vehicle which is both available and comparable to the vehicle before it was damaged. A minimum of three Sales Managers from used car lots or dealerships will be contacted for quotes on the selling price of the vehicle, based on good reconditioned units without trade-in. Another source of information will be from newspaper advertisements.

CALCULATION OF ACTUAL CASH VALUE (A.C.V.)

The Damaged Vehicle will be compared to the comparative vehicle selected and the number indicated. The area below Damaged Vehicle or Comparative Vehicle will be used for comments only; such as Poor, Average, Good and Excellent. The columns headed Plus and Minus and Reconditioning Expense will be used to show the following:

1. Areas of enhancement, which would increase the actual cost of the vehicle being compared.
2. Areas of prior damage that could lower the Actual Cash Value of the vehicle.
3. The approximate reconditioning cost in comparison to the vehicle being compared for replacement.

All items where the damaged vehicle is in better condition than the comparative vehicle will be shown as a Plus.

All items where the damaged vehicle is in poorer condition than the comparative vehicle will be shown as a Minus.

The recommended Actual Cash Value (A.C.V.) will be determined by taking the purchase price of the comparative vehicle used in the comparison, adding to it the total of the Plus column and subtracting the total of the Minus column. This result will be entered in the section " Recommended Actual Cash Value".

SALVAGE BIDS

Salvage Bids - The sale of salvage and the soliciting of bids is the responsibility of the individual insurers in accordance with their existing company practices.

This form has been designed to give the vehicle owner an opportunity to develop the values independently of the adjuster or appraiser.